

30 Day Notice to Vacate Form

Please return this form to Management when you are ready to give us notice that you will be moving. Thank you!

Today's Date: _____

Your Name: _____

Current Address: _____

Forwarding Address: _____

Phone Number: _____

Move-Out Date: _____

Reason for Moving: _____

I am aware that I must give my Notice to Vacate in writing at least 30 days prior to the end of my lease agreement.

For Month-to-Month Tenancies: I am aware that in accordance with my rental agreement, if a full 30 day notice to vacate is not given prior to the end of the month, I will be responsible for rent for the following month and my lease will end the last day of the month.

I am aware that I am legally obligated to fulfill the terms of my lease through its entire duration.

I am aware that if keys to the Rental are not returned by the last day of the month, I will be responsible for the next month's rent.

I am aware that I must leave the unit in the same condition as when I moved in by completing the entire Vacating Cleaning Checklist. I am aware that any cleaning or repairs needed to the Rental after I have vacated will be billed at my expense and deducted from my security deposit.

Tenant Signatures:

Name	Date
Name	Date
Name	Date
Name	Date

Office Use Only: Date Received: _____